



## NOTIFICATION FOR THE PROCESSING OF PERSONAL DATA

(online distance learning programs)

The American University of Greece (called herein as **"Data Controller"** or **"AUG"**) hereby informs you that it collects, processes and stores, in electronic or paper form, the above personal data, according to the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council ("General Data Protection Regulation"), as in effect from time to time (called herein as **"the Personal Data Legislation"**), and according to the specific terms and conditions set below:

AUG collects, stores and processes the above personal data for the purpose of the provision of information to you on its programs and scholarships, to guide you through the admission process, and for statistical purposes. The legal bases of the above processing is the fact that the processing is necessary in order to take steps at your request prior to entering into a contract and the serving of the legitimate interest of AUG.

The above personal data will be accessible and processed by authorized employees of AUG, who will process the personal data solely for the fulfillment of the aforementioned purposes, and by no means for their own benefit. Furthermore, some of the above personal data will be accessible and processed, by The American College of Greece (ACG) and other authorized external associates/service providers of AUG which are acting on behalf of the latter for the fulfillment of the aforementioned purposes on the basis of appropriate data processing agreements and/or other appropriate safeguards. Any further transfer of personal data to any third person or to a country outside the European Union, will take place only in accordance with the Personal Data Legislation.

AUG will keep and process the above personal data for a period of 2 years unless it is required to maintain them for a longer period of time in order to comply with its legal obligations and to defend itself against any legal claims. After the above time period, AUG will proceed to the definite deletion of the above personal data.

Subject to the exceptions, conditions and limitations provided by the Personal Data Legislation, you can exercise your right of access, rectification, restriction of processing, objection, erasure of the above personal data, as well as the right to data portability (collectively **"Rights"**). In case you exercise one of the aforementioned Rights, AUG will take any possible measure for the prompt satisfaction of your request, according to the specific provisions and conditions of the Personal Data Legislation, and shall inform you in writing regarding the satisfaction of your request, or for the reasons that prevent the exercise of the Right by you or the satisfaction of one or more of the aforementioned Rights according to the Personal Data Legislation.

In addition, you may at any time withdraw any consent granted for the processing of your personal data, without however affecting the lawfulness of processing based on the said consent before its withdrawal and the processing based on another legal basis. We inform you that in case of withdrawal of your consent, we may not be able to use the above personal data to provide information on AUG's programs and on the admission process to you.

Furthermore, you have the right to lodge a complaint with the competent Data Protection Authority, in case you consider that the processing of your personal data is against the applicable legislation.

If you have any queries in relation to the protection of your personal data or you wish to exercise your legal rights, you can contact AUG by using the following contact details:

E-mail address: [privacy@aug.edu](mailto:privacy@aug.edu)